

Doc Library
Main Topic

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Subject: # 7316 Student Use of Personal Technology

Category: 7300 Series - Student Conduct

STUDENT CONDUCT

Student Use of Personal Technology

The Board seeks to maintain a safe and secure environment for students and staff. Advances in technology have made it possible to expand the learning environment beyond traditional classroom boundaries. Using personal electronic devices during instructional time can enable students to explore new concepts, personalize their learning experience, and expand their global learning opportunities. Additionally, the use of personal technology devices is ubiquitous in today's society and standards for student use during non-instructional time should adapt to this change. This policy defines the use of personal technology during instructional and non-instructional times and reinforces the standard that all use, regardless of its purpose, must follow the guidelines outlined in the Student Acceptable Use Agreement, the District's Code of Conduct, and the Dignity for All Students Act.

Personal technology includes all existing and emerging technology devices that can take photographs; record or play audio or video; input text; upload and download media; connect to or receive information from the internet, and transmit or receive messages, telephone calls, or images.

Instructional Purposes

Personal technology use by students is permitted during the school day for instructional purposes and/or in approved locations only. Teachers will indicate when and if classroom use is acceptable. Students are expected to act responsibly and thoughtfully when using all technology resources. Students must first inquire with school administrators or teachers when they are unsure of the permissibility of a particular use of technology.

Instructional purposes include, but are not limited to; approved classroom activities, research, college admissions activities, career development, communication with experts, homework, and other activities as deemed appropriate by school staff.

Non-Instructional Uses

Appropriate use of personal technology during non-instructional time is also allowed if students follow the guidelines in the Student Acceptable Use Agreement and Code of Conduct. Non-instructional use includes texting, calling, and otherwise communicating with others during free periods and in common areas of the school building such as the hallways, cafeteria, study halls, buses, and student lounges. Other non-instructional uses include Internet searches, reading, listening to music, and watching videos. Use during non-instructional time must be conducted in a safe and unobtrusive manner. Devices must also be in silent mode to avoid disrupting others.

Liability

The District will not be liable for the loss, damage, misuse, or theft of any personal technology brought to any of its schools. The District reserves the right to monitor and/or inspect personal technology when the administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred.

The Board expressly prohibits use of personal technology in locker rooms, restrooms, Health Offices, and any other areas where a person would reasonably expect personal privacy.

Prohibition During Assessments

All students are prohibited from bringing electronic devices into a classroom or other location where any assessment is being administered. Test proctors, test monitors, and school officials have the right to collect prohibited electronic devices prior to the start of the test and hold them while the test is being administered, including break periods. Admission to any assessment will be denied to any student who refuses to relinquish a prohibited device.

Students with disabilities may use certain devices if the device is specified in that student's IEP or 504 plan or a student has provided medical documentation that they require the device during testing.

Permission

Students will not be permitted to use personal technology devices in school or at school functions until they have reviewed the Student Acceptable Use Agreement, the applicable sections of the Code of Conduct and associated technology guidelines, and signed the Student Use of Personal Technology Permission Form with their parents. The District reserves the right to restrict student use of District-owned technologies and personal technology on school property or at school sponsored events.

Students must follow the guidelines for use set out in the District Code of Conduct and the Student Acceptable Use Agreement at all times. Consequences for misuse are set forth in the District's Code of Conduct.

Guidelines

1. The student takes full responsibility for his or her device and will keep it in his or her possession at all times. The school is not responsible for the security of the device. The District is not responsible if the device is lost, stolen, or broken.
2. The student and his or her family are responsible for the proper care of his or her personal device, including any costs of repair, replacement, or any modifications needed to use the device at school.
3. The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated District policies or regulations, the Code of Conduct, or has engaged in other misconduct while using his or her personal device.
4. The student must comply with all teacher and administrator requests related to the use of personal devices.
5. The student may not use the device to record, transmit, or post photos or video of a person or persons on campus without their permission. Images or video recorded for instructional purposes cannot be transmitted or posted without permission of the teacher.
6. The student should only use his or her device to access relevant files, software, email, apps, and Internet content necessary for instructional use and appropriate and authorized personal use. Confidential files and student records may not be accessed.
7. Students and parents should not use personal technology to circumvent school rules on excuses, dismissals, absences, and the like. Parents or guardians should call the School Office rather than contacting their children directly.
8. Students are discouraged from sharing personal devices. If a student uses the personal technology device of another student and commits a violation of District policy, both students may be liable for consequences resulting from its use.

9. Students may not utilize any technology to harass, threaten, bully, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable student behavior known as cyberbullying and will not be tolerated.
10. Students must be aware of the appropriateness of usage and communications when using any electronic device. If a student is told to stop inappropriate usage, that student must do so immediately.
11. The use of any personal technology is prohibited in locker rooms, Health Offices, restrooms, or any other area where an individual would have a reasonable expectation of privacy.
12. Software licensed by the school district is not eligible for installation on any personally owned devices.
13. District owned peripheral devices (i.e. Smart Boards, Projectors, printers among others) will not be accessible to any personally owned devices.
14. When utilizing any technology devices (personally owned or district asset) students will adhere to the laws, policies and rules governing computer usage including, but not limited to, copyrights, the rights of software publishers, license agreements and the rights of privacy protected by Federal and State law.

Policy References:

Ref: Policies # 7314 Student Use of Computerized Information Resources,
#7553 Dignity for All Students Act
#8342 Internet Safety/Internet Content Filtering

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