

Policy #3310

Access to records of the District shall be consistent with the rules and regulations established by the State Committee on Open Government and shall comply with all the requirements of the New York State Public Officers Law Section 87. Regulations and procedures pertaining to accessing District records shall be established by the Superintendent.

A records access officer shall be designated by the Superintendent, subject to the approval of the Board, who shall have the duty of coordinating the District's response to public request for access to records.

Individuals wishing to inspect records may do so by making an appointment by calling the Superintendent's Office at the Main Street School, 430 Main Street, East Aurora during appropriate business hours. Individuals wishing to secure copies of records may do so by writing to the Superintendent at the same address.

Policy References:

Education Law Section 2116 Public Officers Law Section 87 21 New York Code of Rules and Regulations (NYCRR) Part 9760

Adoption Date: 7/12/2001, Revised: 6/24/2004

3000 - Community Relations