

# EAST AURORA UNION FREE SCHOOL DISTRICT

March 2014

**Joseph M. Ferrara**  
**School Resource Officer**

Dear Parents,

In the past few weeks, safety concerns have again been brought to our attention concerning before school drop-offs and after school pick-ups. Please use extreme caution and due care while dropping off or picking your child up from school. The safety of all, especially our children, needs to be our #1 priority. Please review the following information and contact the school if you have any questions.

## Before School Drop-Offs:

- If dropping your child off to school in the morning, please continue to use the Parkdale Ave. entrance; park in either parking lot - or - **pull-up in front of the Parkdale entrance AS FAR FORWARD AS POSSIBLE. This will allow traffic to keep flowing.** Please do not allow your child to exit your vehicle from the drivers' side, as it is very unsafe. No vehicle can be left unattended along the sidewalk, and when leaving, exit via W. Fillmore Avenue.
- Students being dropped off may **use the playground entrance between 8:40-8:55.** Please note; those doors will be locked at 8:55 am.
- All arrivals after 9:15 must enter through the main office on Girard Avenue.
- Please always follow the directions of our crossing guard.
- If you need to walk your child into school, park in a designated parking spot in either lot. **No vehicles are allowed to be left attended, unless parked in a designated parking space.**
- **Please do not pull up to the sidewalk and then get out of the car to say good-bye to your child.** Pull up along the sidewalk as far down as possible, allow your child to exit and keep traffic flowing.
- Please do not drive up on, or park on the school sidewalks.
- Supervision prior to school begins at 8:30 a.m. Please do not drop unattended children off at school prior to 8:30. Children may wait in the Parkdale Avenue lobby between 8:30-8:40 and in the cafeteria from 8:40-8:55 until the start of school.

## After School Pick-Ups:

- Please continue to use the Parkdale Avenue entrance.


430 Main Street, East Aurora, NY 14052-1786  
Tel: (716) 687-2519 Fax: (716) 687-2552

- **Driving into or parking the bus bay area (lined area in front of the school between 3-3:30 and whenever a bus is in this area is *strictly prohibited*. Do not pass the parking lot area**
- Please also note that there is no parking or idling along the front sidewalk, Girard Ave up to the main entrance. This area is reserved for small buses and other special transports.
- **Do not wait in a parked car on school grounds or allow students to walk in parking areas unescorted.**
- For a student to be a walker, **the child must be able to leave school grounds unaccompanied** and cross onto Parkdale Avenue without waiting for an escort.
- Students being picked-up after school must be signed out once the child arrives in the cafeteria (not before). When picking up your child, please proceed directly to the cafeteria and enter using the first door, only. Stay in the front side of the cafeteria. Students will enter the back area of the cafeteria. Please sign your child out (have photo ID ready) at the table located between the two sides of the cafeteria. As you sign out your child, a staff member will then release your child to you.
- Do not enter the grade level wings or look to touch base with a teacher at dismissal time. If your child forgot something in his/her classroom, please go to the office for assistance.
- Please exit through the Parkdale Avenue doors or the cafeteria door (*even if you park in the Girard lot*). Please go around (*never between*) the buses.
- ALL pick-up notes must specify who is picking the child up from school. If a different person comes, the child cannot be released to that person.

The safety of all remains our first priority and we will continue to work diligently to ensure your child's learning environment remains safe, comfortable and secure.

Again, we appreciate your attention and cooperation and look forward to continuing to provide a safe school year.

Sincerely,

  
Joseph Ferrara, School Resource Officer

  
Colleen Klimchuck, Principal