

Mrs. Cichocki  
Reading Grade 5  
2019-2020

Dear Parent or Guardian,

I am looking forward to working with your child this year. This packet was designed to familiarize you, as well as your child, with the responsibilities, policies, and requirements that students are expected to follow this year in my classroom.

Please review this packet with your child and complete the form on the last page of the packet. **The last page** is due back to class by **Friday, September 13th**.

I encourage you to actively follow your child's academic progress on the **Parent Portal**. Both you and your child have access to the Parent Portal. If questions arise about your child's progress, please encourage them to discuss this with me. Usually a simple explanation can take care of any concerns.

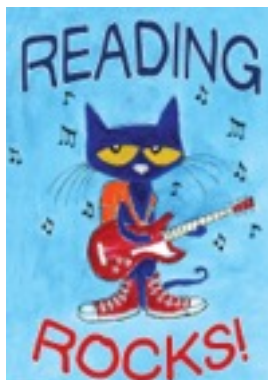
Please do not hesitate to contact me via e-mail or telephone. Thank you for your support! I am looking forward to a great year!

Sincerely,

Mrs. Laura Cichocki  
lcichocki@eak12.org

Voicemail 716.687.2490 mailbox 5133#

Google Voice 716.771.2329



# Student Expectations

## Before class

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1. Enter the room in an orderly way and sit in your assigned seat.
2. **Come to class prepared.**
  - ELA binder only MWF (for Storyworks/Time For Kids)
  - Book to read (that truly interests you) in case you complete your classwork to the best of your ability before others.
  - Take home binder (with planner, lined paper, pencil pouch)
  - A GLUE STICK and a black SHARPIE are a **MUST daily!**
3. You should be in your seat and ready to begin once the bell rings!

## During class

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1. Listen carefully to directions and instruction.
2. Be respectful to your peers and your teacher.
3. Always ask questions when you have them!
4. Participate actively but respectfully in classroom discussions and activities.
5. Do not be afraid to be wrong! We learn from our mistakes!
6. Always try your best!
7. Be a WORD NERD! Become WILD about WORDS!
8. Follow our daily routine without needing reminders.

## At the end of class

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1. Be sure to record your homework, writing "NONE" when there is no homework.
2. Check the space around you and on the floor; pick up and throw out any garbage when dismissed and push in your chair.
3. Take a deep breath and reflect on what you learned.

## At home

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\*Read for pleasure 20 minutes or more each day!

**Readers are leaders...**

## Homework Policy

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- Every day, homework assignments will be recorded on the homework board for students to copy into their assignment notebooks. Some homework assignments will be done online using Google Classroom and other selected sites.
- If there is no homework assigned, students will be instructed to write "none" in the space provided so there is no question if there is homework or not.
- If a student misses a homework assignment, they will be assigned ELT (Extended Learning Time) that will be scheduled from 2:30 - 3:15 PM on Monday - Friday.

Be responsible and use your time wisely in study hall or set-aside time at home to complete your homework. Be sure to pack your backpack the night before, to ensure that you are ready for the next day! Organization is KEY!!

## Grading Policy

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Grades are calculated using a TOTAL POINTS system. Every homework assignment, project, quiz, test has a point value. Each assignment will be worth a certain number of points, weighted according to purpose, difficulty and skill. Point values can range from a 5-point homework check to a quiz or test worth 100 points.

## Late Policy

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- It is expected that all work will be done on time and to the best of the student's ability.
- Each student will be given **one free homework pass per quarter** for **Reading** class. Do not waste this pass, use it wisely! Unexpected things happen in life. Sometimes we need to be there for friends and family at unexpected times. Technology sometimes fails.

### Absences

When you are absent the day an assignment is due, you should turn in the assignment the day you return. When you are absent on the day of a test, you will be expected to take the test the day you return (unless you have been absent for multiple days). If you have a test the day of a music lesson, you will need to reschedule your lesson and be present in class to take the test on the scheduled day (EAMS policy). **When you are absent, due to illness or because of a music lesson, it is up to the student to check with the teacher to see what they work they missed.** Communication is SO important when you are absent. Do not be afraid to talk to the teacher for further clarification.

# Classroom Information Form

Please complete the enclosed section below with your child:

I have read and understand the routines, policies, procedures and expectations of Mrs. Cichocki's class.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Parent E-mail: \_\_\_\_\_  
(please print)

Parent's Daytime Phone: \_\_\_\_\_

Parent's Evening Phone: \_\_\_\_\_

What is the best way to reach you to discuss your child's progress?

- Phone call
- E-mail

Is there anything else you wish for me to be aware of regarding your child or special family circumstances?

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